

Reedsburg Public Library
Library Board Minutes
February 9, 2017

Members present: Stephen Balda, Kate Campbell, Heidi Feller, Tom Geimer, Joleen McBride, David Moon. Also Present: Library Director Sue Kucher & Heather Stanek, Reedsburg Times-Press

Call to Order: President McBride called the meeting to order at 6:30 p.m.

Approval of the Agenda: Campbell moved to approve the agenda as presented. Moon seconded. All approved.

Minutes of the January 12 meeting: Balda moved to approve the minutes of the January 12 meeting. Feller seconded. All approved

Finance Report: Associated Bank CD was cashed in and invested at WCCU. Community First CD comes due immediately following 3/9 meeting. Campbell will check rates for reinvestment. Geimer moved to approve the finance report. Moon Seconded. All approved.

January Bills: \$6470.83 was expended from Library Operating for 2016 bills. Feller moved to approve the December Bills. Campbell seconded. All approved.

Director's Report: The report is placed on file. Highlights include: Staff Inservice to be held 2/20. Plans for the day include staff meeting, training and organization projects at Archives/Storage areas and Circulation desk, with a staff recognition luncheon to be held at Jay's. Future of library computer lab is under discussion. At this time 12 of the computers are provided by MATC and bulk replacement is unlikely. An evening Circulation Assistant position will be posted in February due to resignation of a staff member.

General Business:

Kucher presented the 2016 Annual Report, including a statement of public library system effectiveness. Campbell moved to approve. Feller seconded. All approved.

Kucher proposed a new Policy for the Care & Handling of Library Materials. The policy outlines appropriate handling of library materials, the process by which materials are to be evaluated, and consequences for repeated damage to materials. The meeting schedule was presented for discussion or modification. No changes proposed following discussion.

Adjournment: Moved by Campbell. Seconded by Geimer. All approved.